



UIN: Name: Term for selected option: ☐ Fall 2025 ☐ Spring 2026

Choose one of the options below. Upload all required documentation **as one PDF file** (e.g. HCLA form, supporting documentation) by 11:59pm CST of the listed deadline, to <https://go.illinois.edu/mediahonors>. HCLA forms will **NOT** be accepted via email.

HONORS OR RESEARCH COURSEWORK OPTIONS

- ☐ TURN REGULAR-GRADED ILLINOIS COURSE INTO HONORS COURSE (“TRADITIONAL” OPTION)

Honors Notation: with instructor consent | Repeatable: Yes | Due: end of 3rd (8-week) or 6th (full semester) week of class

Student and instructor signatures required. Minimum 3 credit hour course. Complete [Project Proposal](#) on page 3.

Course: CRN: Part of Term (choose):

- ☐ I understand that I cannot receive Honors credit for this course if I select Credit/No Credit as its grading type; I must earn a minimum “B-“ in the course to receive Honors credit; if I do not complete the work described to the satisfaction of the course instructor, I will not receive the Honors grade attribute.

Student signature: Date:

Instructor name: Instructor signature: Date:

- ☐ TAKE CAMPUS HONORS COURSE OR JAMES SCHOLAR-DESIGNATED COURSE

Honors Notation: with instructor consent | Repeatable: Yes | Due: end of 3rd (8-week) or 6th (full semester) week of class

Form must be completed by student. Course must be taken for minimum of 3 credit hours.

Course: CRN: Part of Term (choose):

- ☐ I understand that I cannot receive Honors credit for this course if I select Credit/No Credit as its grading type; I must earn a minimum “B-“ in the course to receive Honors credit; if I do not complete the work described to the satisfaction of the course instructor, I will not receive the Honors grade attribute.

Student signature: Date:

- ☐ RESEARCH ASSISTANT OR INDEPENDENT STUDY COURSE

Honors Notation: No | Repeatable: Yes | Due: end of 3rd week of class

Independent study must be minimum 3 credit hours. Student must already be registered for corresponding independent study or research course prior to submission of HCLA form. For **research projects completed outside the confines of an independent study**, complete [Project Proposal](#) on page 3.

Course: CRN:

- ☐ PARTICIPATE IN UNDERGRADUATE RESEARCH SYMPOSIUM

Honors Notation: N/A | Repeatable: No | Due: April 1 of year participating year

Title of presentation: Supervising prof. and dept. (if applicable):

SERVICE LEARNING OR GLOBAL STUDIES

- ☐ FACULTY-LED SEMINAR ABROAD

Honors Notation: No | Repeatable: No | Due: end of 3rd week from first day of course

Course: CRN:

Part of Term (choose one): Travel Location(s):

PROFESSIONAL DEVELOPMENT OPTIONS

☐ SEMESTER-LONG INTERNSHIP

Honors Notation: No | Repeatable: No | Due: end of 6th week of semester

Student must have approval from Media Career Services prior to submitting HCLA form AND must satisfactorily complete 495 Professional Internship Seminar during semester in which internship takes place. Summer internships are NOT eligible.

Internship company:

Location of internship:

Media Career Services has approved this semester-long internship

☐ Yes

☐ No

I will only receive Honors credit if I receive Satisfactory (S) credit in the 495 Internship Seminar

☐ Yes

☐ No

Enrollment in the 495 Professional Internship Seminar does NOT count toward 12 graded credit hours required to maintain James Scholar status in a fall or spring term

☐ Yes

☐ No

☐ SERVE AS EBERT FELLOW IN MEDIA CRITICISM FOR ACADEMIC YEAR

Honors Notation: N/A | Repeatable: No | Due: 2 weeks following notification of position

Upload (as part of HCLA document) the email sent to you by the Journalism department confirming acceptance into program.

LEADERSHIP OPTIONS

☐ ACADEMIC LEADERSHIP COURSE

Honors Notation: No | Repeatable: No | Due: end of 3rd week of classes of semester in which course is completed

Choose from list below. **Course must be taken for standard letter grade, for minimum 3 credit hours.**

Course:

CRN:

☐ STUDENT REPRESENTATIVE TO UNIVERSITY- OR MEDIA-APPOINTED CAMPUS COMMITTEE

Honors Notation: N/A | Repeatable: No | Due: end of 6th week of classes; see *James Scholar Procedures*

Upload supporting documentation to verify role on the Campus or College of Media committee.

Committee name:

☐ REPRESENTATIVE TO *STUDENT SENATE*

Honors Notation: N/A | Repeatable: No | Due: end of 6th week of classes; see *James Scholar Procedures*

Upload supporting documentation to verify role on *Student Senate*.

Role within Senate:

☐ LEADERSHIP CERTIFICATE COMPLETION WITH EPORTFOLIO

Honors Notation: N/A | Repeatable: No | Due: December 1 or April 1 depending on term of completion

Upload confirmation of ePortfolio completion from the Illinois Leadership Center.

☐ THE LEADERSHAPE® INSTITUTE™

Honors Notation: N/A | Repeatable: No | Due: end of 3rd week of spring semester

Sponsoring unit (e.g. College of Media, fraternity):

☐ THE DONALDSON LEADERSHIP RETREAT

Honors Notation: N/A | Repeatable: No | Due: end of 6th week of fall semester

RSO representing:

OFFICE USE ONLY

Date received by SSC:

Verified by:

Added to spreadsheet:

☐ Yes

☐ No

PROJECT PROPOSAL

Project Proposal for Honors OR Research Project with Faculty

Describe your instructor-approved Honors project below. This description should explain the details of your project including: the topic being studied, imagined steps to complete your project, the length of the paper (if applicable) or what your finished project will be, what you hope to learn through your research, any theories you currently have as to what you will find, etc. We should be able to clearly understand the purpose and procedures for your Honors or research project. At minimum, your description should be a paragraph in length. Add an additional page if needed. If your instructor has provided you with a written project description, attach that document to this file before submitting your approval, instead of writing your own proposal. Proposals that are deemed to be incomplete or that do not clearly outline the nature of the project will be returned for further information.