



College of Media

The Charles H. Sandage Department of Advertising

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SALES INTERNSHIP APPROVAL FORM (ADV 495 MS)

ADV 495 MS is an internship course reserved for students admitted into the Sales Certificate Program. In order to be eligible, you must complete at least two of the sales certificate courses and already have been admitted to the Sales Certificate program.

The top portion of this form must be completed and submitted **prior** to the registration deadline for the semester in which the student will be actively interning. At the end of your internship, an evaluation must be completed by your company contact in order to receive credit for the internship.

Students will not receive credit for internships completed in previous semesters.

Student Name (Last, First, MI)

UIN

Company Name

Company Contact Name

Primary Phone Number

Other Phone Number

Email Address

Internship Job Title

Location of Internship

Please describe the Sales nature of this internship **in detail**

Internship Start Date

Average Hours Worked Per Week

Internship End Date

Company Contact Signature

Date

Department Approval Signature

Date

Confirm the following:

☐

I have applied for and been admitted to the Sales Certificate program

☐

I have successfully completed two Sales courses

☐

I understand that ADV 495 MS is an S/U course offered for 1 credit hour